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# Employers

[Employers](#) > Job Vacancy Announcement Detail

## For Employers:

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## Job Vacancy Announcement Detail (Responses and replies at the bottom)

Update JVA  
Status:

Active  Filled (inactive)  Cancelled

Reason for  
Cancellation:

[FLSA](#)

Covered?

Yes, covered  No, not covered

[FLSA](#)

Coverage  
Verified?

Pending Verification

[\(Refresh this page to see updated verification status\)](#)

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DBA:

Address: P.O. Box 500947  
Saipan, Northern Mariana Islands  
96950 United States

Phone Number: 670-287-0657

Other Number: 670-287-0657

Email Address: admin@mtosaipan.com

Contact Person: Jocelyn P. Doreza

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JVA Type New

Visa Type H-1B

NOTICE: First Workweek Guarantee:

"H-2B workers will be reimbursed in the first workweek for all visa, visa processing, border crossing and other related fees, including those mandated by the government (excluding passport fees)

EAD Type Not Indicated

Island Saipan

[DOD](#) related? No

PERM related? \* No

[VEVRAA](#) related? No

Original Number of  
Openings: 1

Number of Openings  
Currently Available 1

Specific Worksite  
location: ROOM 206 MAC BUILDING CHALAN KIYA

Job Classification: Business and Financial Operations Occupations

Job Title: ACCOUNTANT

Announcement Number:	23-09-103559
Job Classification:	Business and Financial Operations Occupations
Opening Date:	9/5/2023
Closing Date:	9/26/2023
Salary Range:	\$16.98 to \$16.98 / Hourly
Job Title:	ACCOUNTANT
Job Duties:	Compute, classify, and record numerical data to keep financial records complete. Perform any combination of routine calculating, posting, and verifying duties to obtain financial data for use in maintaining accounting records. Prepare and process payroll information. Prepare CNMI individual & corporate income tax, Federal individual & corporate income tax return and various U.S. states individual & corporate return. Complete and submit tax forms and returns, and other government documents. Prepare trial balances of books.
High School Diploma Required?	Yes
Qualification Requirements:	24MONTHS ACCOUNTING RELATED EXPERIENCE REQUIRED. MUST HAVE BACHELOR DEGREE MAJOR IN ACCOUNTING. TECHNOLOGY SKILLS USING ACCOUNTING SYSTEMS AND SOFTWARE. USING MATHEMATICS TO SOLVE PROBLE
Full or Part Time:	Full Time
Hours per Week:	40
Hours per Day:	8
Payment Frequency:	Biweekly
Overtime Available:	Yes
Overtime Rate:	\$25.47- \$25.47
Rate x 1.5 per hour Exempted:	No

Specify All Payroll Deductions:

Payroll related taxes as required by law.

Required tools, supplies and Equipment to be provided:

Tools will be provided by the employer at no cost to the employee.

Anticipated starting date of employment:

1/1/2024

Anticipated closing date of employment:

12/31/2026

Housing Provided:

No

Food Provided:

No

Transportation required:

No

If transportation is required, daily transportation to and from the worksite(s) will be provided to the workers. Daily pick-up place(s) will be at:

Room 206 MAC Building Chalan Kiya -MTO Office

Fringe Benefits:

Workers compensation provided.

Comments:

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### **Self-Referral Hires:**

[Add new self-referral hire](#)

There are no self-referral hires for this JVA

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### **Responses:**

There are no responses to this JVA at this time

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### **Your Replies:**

You have not yet posted any replies.