

## 24-06-14707786523 | Accountant

MTO Maintenance (Saipan) Inc. · Full-time · \$16.98 / hour · 3h ago



**Auto Generated UID (For Official Use Only):** 24-06-14707786523

**Payment Frequency:** Bi-Weekly

**Estimated Annual Salary (If value is 0, employer did not provide):** 0

**Opening Date of Announcement:** 06/17/2024

**Closing Date of Announcement:** 07/08/2024

**Anticipated Start Date of Employment:** 10/01/2024

**Anticipated Closing Date of Employment:** 09/30/2025

**Number of Job Openings:** 2

**Job Location:** Saipan

**Job Location Address:** Room 206 MAC Bldg Chalan Kiya

**FLSA Covered?:** Yes

**DOD or VEVRAA Related?:** No

**Overtime Available?:** Yes, overtime rate calculated at 1.5x per hour

**Payroll Deductions:** State Income Tax, Social Security (FICA), Medicare Tax

**Job Qualification Requirements:**

MUST HAVE ASSOCIATE'S DEGREE AND 24 MONTHS OF WORKING EXPERIENCE AS AN ACCOUNTANT. KNOWLEDGE OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLE AND CAN PREPARE TAXES SUCH AS FEDERAL AND LOCAL TAX AND INDIVIDUAL AND CORPORATE TAX. PRE-SCREENING TEST IS REQUIRED (LIKE TRADE TEST AND/OR EMPLOYMENT EXAM)

**Additional Job Information: Benefits, Required Tools, Supplies, etc.:**

- Basic Wage Rate : \$16.98 to \$16.98 per hour
- Overtime Wage Rate \$25.47 to \$25.47 per hour
- Anticipated Hours per Day : 7
- Anticipated Hours per Week : 35
- Anticipated Days of Work Per Week: Monday - Friday
- Anticipated Hourly Work Schedule: 8:00 AM - 5:00 PM
- Specify All Payroll Deductions: Payroll related taxes as required by law
- We will provide without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.
- MTO will assist worker in securing board, lodging or place to stay.
- The company guarantee three-fourth, Three-fourths is defined as an offer to workers full-time employment for a total number of work hours equal to at least three-fourths of the workdays of each 12- week period. Transportation and subsistence will be provided to worker while travelling from workers origin to the place of employment and the return transportation and subsistence at the conclusion of the job opportunity.
- Applicant can send resume at admin@mtosaipan.com or drop resume at Suite 206 MAC Building Chalan Kiya Saipan MP 96950 or call 16702870657 between 8:30 am to 5:30 pm from Monday to Friday

**Job Description:**

Perform variety of works which include analyze financial information and prepare income statement, cash flows, balance sheet, accounts receivable and payable. Prepare CNMI individual & Corporate income tax, federal individual & corporate income tax return and various U.S. States individual & corporate tax return and some related job.